



SONORA SCHOOL DISTRICT

830 GREENLEY ROAD, SONORA, CA 95370

TEL (209) 532-5491

FAX (209) 532-4828

Request for Interdistrict Transfer Appeal Hearing Process and Forms

If your Interdistrict Transfer Application has been denied by the District Office, you can appeal the decision to the Sonora School District Board of Trustees.

In order for a hearing to be scheduled:

- An appeal must be requested by the parent/guardian or person with legal custody of the student;
- Paperwork requesting the appeal must be received at the Sonora Elementary District Office within 10 calendar days of the date of the denial by the District of the request;
- The reason for the appeal must be the same as those stated on the original request;
- The District Superintendent must verify that all avenues to resolve the denial at the District level have been exhausted.

Once the request is received, the District Superintendent will verify the information above and schedule a hearing before the Board of Trustees.

The hearing date will be set to take place within 30 calendar days of the day your request was received, and you will be notified of the date, time and place of the hearing.

You are encouraged to familiarize yourself with the district policies and procedures governing interdistrict attendance, and governing the appeal process.

[BP 5117](#)

[AR 5117](#)

Please contact district.office@sesk12.org or call 209-532-5491 if you have questions about the appeal process.

If the Sonora School District Board of Trustees has heard your appeal and upholds the denial, you can appeal to the Tuolumne County Board of Education. Their appeal process can be found at this link.

<https://www.tcsos.us/about/board/appeals/>

Request for Interdistrict Transfer Appeal Hearing

This request for an Appeal Hearing must be received by the Sonora School District Office within 10 calendar days following the date of denial of the request for Interdistrict Attendance.

Today's Date: _____

Date of Denial: _____

Parents(s)/Guardian(s)/Caregiver(s): _____

Physical Address: _____

Mailing Address: _____

Phone(s): _____

Email(s): _____

District of Residence: _____

District of Requested Attendance: _____

Do student(s) currently attend school in the district of residence? Yes No

If no, please explain: _____

I am/we are hereby requesting that the Sonora School District Board of Trustees hear an appeal of the Interdistrict Transfer Permit denial by Sonora Elementary School for the students listed below:

Student: _____ Age: _____ Current Grade: _____

Student: _____ Age: _____ Current Grade: _____

Are there other children in the home? No Yes, ages: _____

Respond to the following questions and attach additional pages if necessary:

What reason(s) did you give for requesting an interdistrict transfer in your application to the school district?

State your understanding of why the school district denied your request for an interdistrict transfer:

State why you believe the decision of the school district should be set aside and changed to approve your appeal:

What have you done to appeal the decision to deny your request at the district level?

I certify that this information is true and accurate to the best of my knowledge:

Signature(s): _____ Date : _____

Signature(s): _____ Date : _____

Return pages 2 and 3 of this form to the Sonora Elementary District Office along with the following:

- A copy of the original transfer request
- Any additional documentation that is pertinent to your request

Forms and information can be delivered in person or mailed to:

Sonora Elementary District Office
Attn: Superintendent
830 Greenley Road
Sonora, CA 95370

Or emailed to: superintendent@sesk12.org