### SONORA SCHOOL DISTRICT

# PROPOSITION 39 GENERAL OBLIGATION BONDS AUDIT REPORT

**JUNE 30, 2013** 

### SONORA SCHOOL DISTRICT

# PROPOSITION 39 GENERAL OBLIGATION BONDS FINANCIAL AUDIT

**JUNE 30, 2013** 

Summary Schedule of Prior Audit Findings

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FINANCIAL SECTION



# Vavrinek, Trine, Day & Co., LLP Certified Public Accountants

#### INDEPENDENT AUDITORS' REPORT

Governing Board and Citizens' Oversight Committee Sonora School District Sonora, California

#### **Report on the Financial Statements**

We have audited the accompanying financial statements of the Sonora School District's (the District), Building Fund, and the related notes to the financial statements, as of and for the year ended June 30, 2013, as listed in the table of contents.

#### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statement in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

#### **Auditors' Responsibility**

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of financial statements, whether due to error or fraud. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting principles used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall financial statement presentation.

We believe that our audit provides a reasonable basis for our opinion.

#### **Opinion**

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the Building Fund of the Sonora School District at June 30, 2013, and the changes in financial position for the period then ended in conformity with accounting principles generally accepted in the United States of America.

#### **Emphasis of Matter**

As discussed in Note 1, the financial statements present only the Building Fund, and are not intended to present fairly the financial position and changes in financial position of Sonora School District in conformity with accounting principles generally accepted in the United States of America.

#### Other Reporting Required by Government Auditing Standards

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In accordance with *Government Auditing Standards*, we have also issued our report dated December 6, 2013, on our consideration of the District Building Fund's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's Building Fund's internal control over financial reporting and compliance. Accordingly, this communication is not suitable for any other purpose.

Fresno, California December 6, 2013

# **BALANCE SHEET JUNE 30, 2013**

ASSETS	
Deposits and investments	\$ 792,067
Prepaid expenses	5,000
Total Assets	\$ 797,067
LIABILITIES AND FUND BALANCES	
LIABILITIES	
Accounts payable	\$ 951
Total Liabilities	 951
FUND BALANCE	
Nonspendable	5,000
Restricted	791,116
<b>Total Fund Balance</b>	796,116
<b>Total Liabilities and</b>	 •
Fund Balance	\$ 797,067

# STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE FOR THE YEAR ENDED JUNE 30, 2013

REVENUES	
Local income	
Interest income	\$ 10,145
Other local revenue	27,238
<b>Total Revenues</b>	37,383
EXPENDITURES	
Current	
Services	
Materials and supplies	42,280
Noncapitalized equipment	413,023
Rental of equipment	16,282
Contracted services	26,676
Capital outlay	
Site construction costs	55,965
Other construction costs	4,672
Equipment technology/other	21,130
Total Expenditures	580,028
NET CHANGE IN FUND BALANCE	(542,645)
FUND BALANCE - BEGINNING	1,338,761
FUND BALANCE - ENDING	\$ 796,116

The accompanying notes are an integral part of these financial statements.

### NOTES TO FINANCIAL STATEMENTS JUNE 30, 2013

#### NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The accounting policies of the Sonora School District Building Fund conform to accounting principles generally accepted in the United States of America as prescribed by the Governmental Accounting Standards Board (GASB) and the American Institute of Certified Public Accountants. The Sonora School District Building Fund accounts for financial transactions in accordance with the policies and procedures of the California School Accounting Manual.

#### **Financial Reporting Entity**

The financial statements include only the Building Fund of the Sonora School District used to account for Proposition 39 projects. This Fund was established to account for the expenditures of general obligation bonds issued under the General Obligation Bonds Election of 2010. These financial statements are not intended to present fairly the financial position and results of operations of the Sonora School District in compliance with accounting principles generally accepted in the United States of America.

### **Fund Accounting**

The operations of the Building Fund are accounted for in a separate set of self-balancing accounts that comprise its assets, liabilities, fund balance, revenues, and expenditures. Resources are allocated to and accounted for in the fund based upon the purpose for which they are to be spent and the means by which spending activities are controlled.

#### **Basis of Accounting**

The Building Fund is accounted for using a flow of current financial resources measurement focus and the modified accrual basis of accounting. With this measurement focus, only current assets and current liabilities generally are included on the balance sheet. The statement of revenues, expenditures, and changes in fund balances reports on the sources (revenues and other financing sources) and uses (expenditures and other financing uses) of current financial resources.

#### **Budgets and Budgetary Accounting**

Annual budgets are adopted on a basis consistent with accounting principles generally accepted in the United States of America for all governmental funds. The District's governing board adopts an operating budget no later than July 1 in accordance with State law. A public hearing must be conducted to receive comments prior to adoption. The District's governing board satisfied these requirements. The Board revises this budget during the year to give consideration to unanticipated revenue and expenditures primarily resulting from events unknown at the time of budget adoption. The District employs budget control by minor object and by individual appropriation accounts. Expenditures cannot legally exceed appropriations by major object account.

### NOTES TO FINANCIAL STATEMENTS JUNE 30, 2013

#### **Encumbrances**

The District utilizes an encumbrance accounting system under which purchase orders, contracts and other commitments for the expenditure of monies are recorded in order to reserve that portion of the applicable appropriation. Encumbrances are liquidated when the commitments are paid and all outstanding encumbrances are liquidated at June 30 since they do not constitute expenditures or liabilities.

#### **Fund Balance**

As of June 30, 2013, fund balance of the Building Fund is classified as follows:

**Nonspendable** - amounts that cannot be spent either because they are in nonspendable form or because they are legally or contractually required to be maintained intact.

**Restricted** – amounts that can be spent only for specific purposes because of constitutional provisions or enabling legislation or because of constraints that are externally imposed by creditors, grantors, contributors, or the laws or regulations of other governments.

#### **Use of Estimates**

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenditures/expenses during the reporting period. Actual results could differ from those estimates.

#### **NOTE 2 - INVESTMENTS**

#### **Policies and Practices**

The District is authorized under California Government Code to make direct investments in local agency bonds, notes, or warrants within the State: U.S. Treasury instrument; registered State warrants or treasury notes: securities of the U.S. Government, or its agencies; bankers acceptances; commercial paper; certificates of deposit placed with commercial banks and/or savings and loan companies; repurchase or reverse repurchase agreement; medium term corporate notes; shares of beneficial interest issued by diversified management companies, certificates of participation, obligations with first priority security, and collateralized mortgage obligations.

### NOTES TO FINANCIAL STATEMENTS JUNE 30, 2013

#### **Investment in County Treasury**

The District is considered to be an involuntary participant in an external investment pool as the District is required to deposit all receipts and collections of monies with their County Treasurer (*Education Code* Section 41001). The fair value of the District's investment in the pool is reported in the accounting financial statement at amounts based upon the District's pro-rata share of the fairly value provided by the County Treasurer for the entire portfolio (in relation to the amortized cost of that portfolio). The balance available for withdrawal is based on the accounting records maintained by the County Treasurer, which is recorded on the amortized cost basis.

#### **General Authorizations**

Limitations as they relate to interest rate risk are indicated in the schedule below:

	Maximum	Maximum	Maximum
Authorized	Remaining	Percentage	Investment
Investment Type	Maturity	of Portfolio	in One Issuer
Local Agency Bonds, Notes, Warrants	5 years	None	None
Registered State Bonds, Notes, Warrants	5 years	None	None
U.S. Treasury Obligations	5 years	None	None
U.S. Agency Securities	5 years	None	None
Banker's Acceptance	180 days	40%	30%
Commercial Paper	270 days	25%	10%
Negotiable Certificates of Deposit	5 years	30%	None
Repurchase Agreements	1 year	None	None
Reverse Repurchase Agreements	92 days	20% of base	None
Medium-Term Corporate Notes	5 years	30%	None
Mutual Funds	N/A	20%	10%
Money Market Mutual Funds	N/A	20%	10%
Mortgage Pass-Through Securities	5 years	20%	None
County Pooled Investment Funds	N/A	None	None
Local Agency Investment Fund (LAIF)	N/A	None	None
Joint Powers Authority Pools	N/A	None	None

#### **Interest Rate Risk**

Interest rate risk is the risk that changes in market interest rates will adversely affect the fair value of an investment. Generally, the longer the maturity of an investment, the greater the sensitivity of its fair value is to changes in market interest rates. The District manages its exposure to interest rate risk by investing in the County Pool. The District maintains a building fund investment of \$792,067 with the Tuolumne County Investment Pool. The fair value of this investment is approximately \$787,833 with an average maturity of 12 months or less.

## NOTES TO FINANCIAL STATEMENTS JUNE 30, 2013

#### **NOTE 3 - PREPAID EXPENDITURES**

Prepaid expenditures at June 30, 2013, consisted of the following:

	В	uilding
		Fund
Tech support subscription	\$	5,000

#### **NOTE 4 - ACCOUNTS PAYABLE**

Accounts payable at June 30, 2013, consisted of the following:

	Building	
	Fur	nd
Vendor invoices	\$	951

#### **NOTE 5 - COMMITMENTS AND CONTINGENCIES**

#### Litigation

The District is not currently a party to any legal proceedings.

**SUPPLEMENTARY INFORMATION** 

### SCHEDULE OF LONG-TERM OBLIGATIONS JUNE 30, 2013

#### 2010 General Obligation Bonds, Series 2011

On June 1, 2011, the Sonora Elementary School District issued Election of 2010, Series 2011 general obligation bonds in the aggregate principal amount of \$2,995,550. The bonds were authorized at an election of the registered voters of the District held on November 2, 2010, which authorized the issuance of \$7,800,000 principal amount of general obligation bonds for the purpose of financing the renovation, construction and improvement of school facilities. The bonds are general obligation bonds of the District payable solely from *ad valorem* taxes. The bonds are being issued as current interest bonds and capital appreciation bonds.

#### **Bonded Debt**

The outstanding general obligation bonded debt is as follows:

				Bonds				Bonds
Issue	Maturity	Interest	Original	Outstanding	I	ssued/	C	utstanding
Date	Dates	Rates	Issue	July 1, 2012	A	ccreted	Ju	ne 30, 2013
June 1, 2011	2014-2042	1.67-4.15%	\$ 2,835,000	\$ 2,835,000	\$	-	\$	2,835,000
June 1, 2011	2024-2032	5.53-7.07%	160,550	182,380		21,722		204,102
Tot	al			\$ 3,017,380	\$	21,722	\$	3,039,102

#### **Debt Service Requirements to Maturity**

The bonds mature as follows:

#### 2011 Current Interest Bonds

		Interest to			
Fiscal Year	Principal	Maturity	Total		
2014	\$ 40,000	\$ 162,038	\$ 202,038		
2015	35,000	160,913	195,913		
2016	10,000	160,238	170,238		
2017	15,000	159,863	174,863		
2018	20,000	159,338	179,338		
2019-2023	155,000	778,290	933,290		
2024-2028	-	764,190	764,190		
2029-2033	-	760,065	760,065		
2034-2038	955,000	587,903	1,542,903		
2039-2042	1,605,000	178,895	1,783,895		
Total	\$ 2,835,000	\$ 3,871,733	\$ 6,706,733		

# SCHEDULE OF LONG-TERM OBLIGATIONS JUNE 30, 2013

### 2011 Capital Appreciation Bonds

	A	ccreted	Ur	naccreted	N	Maturity	
Fiscal Year		Value		Value Interest		Value	
2023	\$	27,168	\$	32,832	\$	60,000	
2024		21,826		48,174		70,000	
2025		20,813		54,187		75,000	
2026		20,992		64,008		85,000	
2027		20,882		74,118		95,000	
2028-2032		92,421		507,579		600,000	
Total	\$	204,102	\$	780,898	\$	985,000	

# RECONCILIATION OF ANNUAL FINANCIAL REPORT WITH AUDITED GENERAL OBLIGATION BOND FUND JUNE 30, 2013

There were no adjustments to the Unaudited Actual General Obligation Bond Fund which required reconciliation to the audited General Obligation Bond Fund at June 30, 2013.

## NOTE TO SUPPLEMENTARY INFORMATION JUNE 30, 2013

#### **NOTE 1 - PURPOSE OF SCHEDULES**

### **Schedule of Long-Term Obligations**

This schedule provides a debt repayment schedule associated with the bond proceeds received through issuance of Proposition 39 obligations.

### Reconciliation of Annual Financial Report With Audited General Obligation Bond Fund

This schedule provides the information necessary to reconcile the fund balance of the Building Fund reported on the Unaudited Actual General Obligation Bond Fund to the audited General Obligation Bond Fund.

INDEPENDENT AUDITORS' REPORT



Certified Public Accountants

# INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

Governing Board and Citizens' Oversight Committee Sonora School District Sonora, California

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the accompanying financial statements of the Sonora School District (the District) Building Fund, and the related notes of the financial statements as of and for the year ended June 30, 2013, and have issued our report thereon dated December 6, 2013.

As discussed in Note 1, the financial statements present only the Building Fund, and are not intended to present fairly the financial position and changes in financial position of Sonora School District in conformity with accounting principles generally accepted in the United States of America.

#### **Internal Control Over Financial Reporting**

In planning and performing our audit, we considered Sonora School District's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Sonora School District's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the Sonora School District's internal control over financial reporting.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over financial reporting that might be, significant deficiencies or material weaknesses. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

#### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether Sonora School District's Building Fund financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

#### **Purpose of This Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Fresno, California December 6, 2013

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SCHEDULE OF FINDINGS AND QUESTIONED COSTS

# FINANCIAL STATEMENT FINDINGS JUNE 30, 2013

None reported.

# **SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS JUNE 30, 2013**

None reported.

### SONORA SCHOOL DISTRICT

# PROPOSITION 39 GENERAL OBLIGATION BONDS PERFORMANCE AUDIT

**JUNE 30, 2013** 

### SONORA SCHOOL DISTRICT BUILDING FUND - GENERAL OBLIGATION BONDS, PROPOSITION 39

### PERFORMANCE AUDIT TABLE OF CONTENTS JUNE 30, 2013

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Certified Public Accountants

#### INDEPENDENT AUDITORS' REPORT ON PERFORMANCE

Governing Board and Citizens' Oversight Committee Sonora School District Sonora, California

We were engaged to conduct a performance audit of the Sonora School District (the District), Building Fund funds for the year ended June 30, 2013.

We conducted this performance audit in accordance with the standards applicable to performance audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain sufficient, appropriate evidence to provide a reasonable basis for our conclusion based on our audit objectives. We believe that the evidence obtained provides a reasonable basis for our conclusions based on our audit objectives.

Our audit was limited to the objectives listed within the report which includes determining the District's compliance with the performance requirements as referred to in Proposition 39 and outlined in Article XIIIA, Section 1(b)(3)(C) of the California Constitution. Management is responsible for the District's compliance with those requirements.

In planning and performing our performance audit, we obtained an understanding of the District's internal control in order to determine if the internal controls were adequate to help ensure the District's compliance with the requirements of Proposition 39 and outlined in Article XIIIA, Section 1(b)(3)(C) of the California Constitution. Accordingly, we do not express an opinion on the effectiveness of the District's internal control.

The results of our tests indicated that the District expended Building Fund sources only for the specific projects approved by the voters, in accordance with Proposition 39 and outlined in Article XIIIA, Section 1(b)(3)(C) of the California Constitution.

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Fresno, California December 6, 2013

### **JUNE 30, 2013**

#### **AUTHORITY FOR ISSUANCE**

The Proposition 39 Bonds are issued pursuant to the Constitution and laws of the State of California (the State), including the provisions of Chapters 1 and 1.5 of Part 10 of the California Education Code, and other applicable provisions of law. The Bonds are authorized to be issued by a resolution adopted by the Board of Trustees of the District.

The District received authorization at an election held on November 2, 2010, to issue bonds of the District in an aggregate principal amount not to exceed \$7,800,000 to finance specific construction and renovation projects approved by eligible voters within the District. The proposition required approval by at least 55 percent of the votes cast by eligible voters within the District (the 2010 Authorization). As of June 30, 2013, \$2,995,550 of bonds have been issued.

#### PURPOSE OF ISSUANCE

The net proceeds of the Bonds and any other series of general obligation bonds issued under the Authorization will be used for the purposes specified in the District bond proposition submitted at the election. The ballot language is as follows:

"To improve the quality of education; make health and safety improvement; increase student access to computers and modern technology; replace/upgrade inadequate electrical, fire alarm, and plumbing systems; modernize classrooms, restrooms, and school facilities including the library; and qualify to receive up to \$3,800,000 in state matching funds, shall Sonora Elementary School District issue \$7,800,000 of bonds at legal interest rates, have an independent citizens' oversight committee and have NO money for administrative or teacher salaries".

Of the \$3,800,000 in potential State matching funds referred to, \$1,324,933 had been received through June 30, 2013.

#### **AUTHORITY FOR THE AUDIT**

On November 7, 2000, California voters approved Proposition 39, the Smaller Classes, Safer Schools and Financial Accountability Act. Proposition 39 amended portions of the California Constitution to provide for the issuance of general obligation bonds by school districts, community college districts, or county offices of education, "for the construction, reconstruction, rehabilitation, or replacement of school facilities, including the furnishing and equipping of school facilities, or the acquisition or lease of rental property for school facilities", upon approval by 55 percent of the electorate. In addition to reducing the approval threshold from two-thirds to 55 percent, Proposition 39 and the enacting legislation (AB 1908 and AB 2659) requires the following accountability measures as codified in Education Code sections 15278-15282:

- 1. Requires that the proceeds from the sale of the bonds be used only for the purposes specified in Article XIIIA, Section 1(b)(3)(C) of the California Constitution, and not for any other purpose, including teacher and administrator salaries and other school operating expenses.
- 2. The school district must list the specific school facilities projects to be funded in the ballot measure, and must certify that the governing board has evaluated safety, class size reduction and information technology needs in developing the project list.

#### **JUNE 30, 2013**

- 3. Requires the school district to appoint a citizen's oversight committee.
- 4. Requires the school district to conduct an annual independent financial audit and performance audit in accordance with the Government Auditing Standards issued by the Comptroller General of the United States of the bond proceeds until all of the proceeds have been expended.
- 5. Requires the school district to conduct an annual independent performance audit to ensure that the funds have been expended only on the specific projects listed.

#### **OBJECTIVES OF THE AUDIT**

- 1. Determine whether expenditures charged to the Building Fund and the County Schools Facilities Fund have been made in accordance with the bond project list approved by the voters through the approval of Proposition 39.
- 2. Determine whether salary transactions, if any, charged to the Building Fund and the County Schools Facilities Fund were in support of Proposition 39 and not for District general administration or operations.

#### **SCOPE OF THE AUDIT**

The scope of our performance audit covered the period of July 1, 2012 to June 30, 2013. The population of expenditures tested included all object and project codes associated with the bond projects. The propriety of expenditures for capital projects and maintenance projects funded through other State or local funding sources, other than proceeds of the bonds, were also included within the scope of the audit. Expenditures incurred subsequent to June 30, 2013 were not reviewed or included within the scope of our audit or in this report.

#### PROCEDURES PERFORMED

We obtained the general ledger and the project expenditure reports prepared by the District for the fiscal year ended June 30, 2013 for the Building Fund and the County Schools Facilities Fund. Within the fiscal year audited, we obtained the actual invoices and other supporting documentation for a sample of expenditures to ensure compliance with the requirements of Article XIIIA, Section 1(b)(3)(C) of the California Constitution and Proposition 39 as to the approved bond projects list. We performed the following procedures:

- 1. We selected a sample of expenditures for the period starting July 1, 2012 and ending June 30, 2013, from project funds including both bond proceeds and State construction funding received, and reviewed supporting documentation to ensure that such funds were properly expended on the specific projects listed in the ballot text.
- 2. Our sample included transactions totaling \$406,555, which represents 70 percent of the project expenditures that totaled \$580,028 for the fiscal year ending June 30, 2013.
- 3. We verified that funds were expended for the construction, renovation, furnishing and equipping of District facilities constituting costs authorized by the voters of the District.

### **JUNE 30, 2013**

#### **CONCLUSION**

The results of our tests indicated that, in all significant respects, the Sonora School District has properly accounted for the expenditures held in the Building Fund and the County Schools Facilities Fund and that such expenditures were made for costs authorized by the voters of the District.

# SCHEDULE OF FINDINGS AND QUESTIONED COSTS JUNE 30, 2013

None reported.